

25 March 2020

Dear Valued Tenant,

As we are preparing for the National lockdown as announced by President Cyril Ramaphosa on 23 March 2020, we would like to communicate the following important information to all our valued Tenants.

Rental Concessions:

We unfortunately cannot approve any rental holiday or concessions at this time. We are not in a position to do so and non-payment of rentals and the consequences thereof would be guided by the agreement of lease. We therefore request you to settle your April 2020 rental before the lockdown. We have already sent out all invoices on the 23 March 2020. For your convenience we attached it again with this communication.

Security:

Our 24 hour 7 days a week control room will be fully operational during the lockdown. We would also be deploying our security officers at all our properties where we are currently providing the service and the officers would remain at the properties during the lockdown period to safeguard the premises.

Important Contact Information:

Orion Group Security Control room: 010 600 2099
Cell and Whatsapp: 066 092 7533
Email: Control@oriongroup.co.za
Head of Security - Erick Mthembu: 076 867 9295 / 078 992 0015
Email: Erickm@oriongroup.co.za
Property Manager – Liam Vallance: 079 696 3147
Email: Liamv@oriongroup.co.za
Promenade Shopping Centre Manager- Musa Dlamini: 073 602 4588
Email: Musad@oriongroup.co.za

Tenant Premises:

We urge all Tenants to lockdown and secure all stock and valuable inventory during this time of National lockdown. Please ensure your server and IT equipment has the required back up in place.

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ORION REAL ESTATE LTD
(Registration Number 1997/021085/06)
DIRECTORS: R S Wilkinson (Chairman), Dr. A C Gmeiner [D Cur; Master Exec Coach], F Gmeiner (Managing Director) (Austrian) [B Com (Hons) CA (SA)], M D K Mthembu (Msc B.A. (Hons), TFJ Oosthuizen (B.Proc LLB LLM), A J Ritzlmayr (Financial Director) [B Com, B Acc, CA(SA)]
COMPANY SECRETARY: Arbor Capital Company Secretarial Proprietary Limited



Emergency Power Supply and Generators:

Most of our premises and properties are equipped with back up generators. Our control room will monitor the properties 24 / 7 and should there be power disruptions or load shedding. Our normal emergency back up generator protocols and checks would be in place to manage these eventualities. Should you have any concerns please contact our control room at any stage.

We continuously strive to live up to our brand promise of “Loving to serve our tenants better every day in every way” even in these uncertain times and we look forward to come out of this period stronger together.

The entire property management team will be working remotely and in the lockdown period and please feel free to contact us at any time

Yours Sincerely,

Johan van Belkum
Chief Operating Officer
Johanv@oriongroup.co.za
082 789 8019

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